

Work Group: KEN IT Coordinating Committee

Date	5/30/07	Time	3:00 p.m.
Facilitator	K. Ann Riggs	Scribe	Glenda Carmack
Location	9 th Floor Conf. Rm. Capital Plaza Tower	Call-In #	

Agency / Attendees / Role

Educ.	Ann Riggs	Committee Member
KDE	Tim Sizemore	Chairperson, Network Subcommittee
KDE	David Couch	Committee Member
COT	Tom Ferree	Committee Member
CPE	Miko Pattie	Chairperson, Application Subcommittee
KCTCS	Sandy Cook	Guest
CK	Heather Gate (on behalf of Brian Mefford)	Committee Member

Agenda/Decisions

Item:	Call to order	Decision(s)
1	Meeting was called to order by Ann Riggs. Tom Ferree gave out Digital Summit Awards to all.	Working on Award for Best of the Web and NASAO Awards.
Item:	Review of 4/18/07, 5/2/07 and 5/16/07 Executive Committee Meeting Agenda	Decision(s)
2	<p>Minutes for April 18th meeting were reviewed by members. In list of Attendees Heather Gate, had Gates, also, she was changed from guest to Committee Member. Item #5 Miko Pattie, Chairperson, was changed to Pattie.</p> <p>Minutes for May 2nd meeting were reviewed by members. In list of Attendees, Bo Lowrey was listed as a Committee Member – changed to Guest.</p>	<p>Tom Ferree motioned to approve minutes with corrections. David Couch 2nd the motion. Vote was taken, no objections were heard and minutes were approved.</p> <p>David Couch motioned to approve minutes with corrections. Miko Pattie 2nd the</p>

	<p>Minutes for May 16th meeting were reviewed by members.</p> <p>KEN Talking Points were reviewed by members. In the first paragraph, first sentence spell out Ky, also in the last sentence make "The" lower case. In the 3rd paragraph Instead of KEN change to Education Cabinet, Also, take out to implement KEN make for KEN implementation. In the next question "How many Kentucky students, faculty, and staff served by KEN?" change to "Who benefits from KEN?". On the second page 1st paragraph make "on-line" to "on line".</p> <p>KEN Press Release Template in the 3rd paragraph it had "175" should be changed to "174". On the second page 2nd paragraph "COT" should be changed to "Commonwealth Office of Technology".</p>	<p>motion. Vote was taken, no objections were heard and minutes were approved.</p> <p>David Couch motioned to approve minutes. Heather Gate 2nd the motion. Vote was taken, no objections were heard and minutes were approved.</p> <p>David Couch motioned to approve with corrections. Tom Ferree 2nd the motion. Vote was taken, no objections were heard.</p> <p>Heather Gate motioned to approve KEN Press Release Template with corrections. David Couch 2nd the motion. Vote was taken, no objections were heard.</p>
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Item:	Network Subcommittee Update	Decision(s)
3	<p><u>Network Subcommittee:</u> Tim Sizemore, Chairperson</p> <p>Tim said we need to take more control of Bandwidth where possible.</p> <p>Tim handed out Kentucky Regional Optical Network Implementation.</p>	
Item:	Application Subcommittee Update	Decision(s)
4	<p>Miko Pattie, Chairperson</p> <p>Handed out KEN Applications Subcommittee Workgroups. There were a few changes.</p>	<p>Heather Gate motioned to approve the Applications Subcommittee Workgroups with corrections. Tom Ferree 2nd the motion. Vote was taken, no objections were heard.</p>
Item:	Open Discussion	Decision(s)
5	<p>Discussion was on meeting monthly instead of bi-weekly.</p>	<p>David Couch motioned to approve the meeting monthly. Tom Ferree 2nd the motion. Vote was taken, no objections were heard.</p>

Other Discussions

New/Other Business – Discussions and Decisions:

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Next Steps

Action Items Assigned in this Meeting:

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Next Meeting	Agenda Items Suggested and/or Moved Forward
	Items:
Next IT Coordination Committee Meeting will be July 18 th , 2007. Thereafter the meetings will be the 3 rd week of each month.	
For the Executive Meeting the following items will need to be addressed.	
<ol style="list-style-type: none"> 1. Statistical information. 2. 2010 Equestrian Games. 3. On-Line assessments 4. Harrison County Video. 5. Recognize achievements. 	

KPID = Key Point(s) Influencing Decision (*e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.*) will be noted as and if they apply to individual decisions.